

**FEDERATION OF AUSTRALIAN HISTORICAL SOCIETIES
POSITION DESCRIPTION FOR TRAINING GUIDE ON
PRESERVATION OF 'BORN DIGITAL' DATA**

The FAHS is the umbrella body for about 1000 historical and heritage societies and museums across Australia.

The FAHS wishes to employ an experienced person to research and write an online guide (or two associated guides) about the preservation of data that is born digital.

The ephemeral nature of the overwhelming volume of digital records that are created in the modern world is a challenge for archivists, historians and other researchers. Many historical society volunteers have limited experience with the digital world and need advice on how best to collect and preserve born digital data of both:

- their own society records
- a wider range of material relating to their community history and heritage.

This task can be undertaken from anywhere within Australia. The appointee will report to the President, Don Garden, and will work with FAHS Councillors and staff as required.

The author will be paid \$8400 for 200 hours of research and writing of a total of 8000 to 10,000 words in one or two associated documents, plus \$300 home office and research expenses. To be completed by 31 March 2018.

Applicants should have appropriate experience in working with and preserving digital data, a proven research and writing record, and ideally some experience in working with community history and heritage societies.

Inquiries and applications with referees to: Assoc Prof Don Garden, President,
d.garden@unimelb.edu.au

Applications close 5.00 pm 27 October 2017.